



Sheila McCreven <sheila.mccreven@gmail.com>

Re: Records request regarding June 16 BRS Building Committee survey presentation

1 message

mbhalprin@aol.com <mbhalprin@aol.com>

Fri, Jul 24, 2026 at 11:32 AM

To: Sheila McCreven <sheila.mccreven@gmail.com>

Cc: Lynn Piascyk <lpiascyk@woodbridgeps.org>, Christopher Montini <cmontini@woodbridgeps.org>

Good Morning Sheila,

Enclosed is the info requested for the survey results. They have also been sent to the town clerk.

Marty

On Thursday, July 23, 2026 at 09:36:10 PM EDT, mbhalprin@aol.com <mbhalprin@aol.com> wrote:

Sheila,

Please see the answers to your request below in red. All meeting agendas, minutes, handouts and recordings where applicable are posted on the town and building committee web pages,

Lynn and Marty

Dear Marty and Lynn,

After reviewing the materials presented at the 6/16/26 BRS Building Committee meeting, I have several follow-up questions and requests for records regarding the survey findings, outreach efforts, and project communications that were discussed.

Pursuant to the Connecticut Freedom of Information Act, I respectfully request copies of the following records, preferably in electronic form where available:

Community Survey

1. The complete raw survey response dataset, including all responses received through both online and paper submissions, including the complete text of all comments submitted by survey respondents.
Should be able to get you something tomorrow
2. Any records reflecting how survey comments were reviewed, coded, categorized, summarized, or

otherwise analyzed, including any criteria used to classify comments as positive, negative, or neutral.

Survey was processed by the consultant

3. Any tabulations, spreadsheets, databases, reports, summaries, cross-tabulations, statistical analyses, or other records generated from the survey responses. **Survey was processed by the consultant**
4. Any records supporting or explaining the statement in the presentation that the survey results had an average margin of error of 6.3%, including calculations, assumptions, methodology, or supporting analyses. **See consultants presentation on 6-16**
5. Any demographic analyses of survey responses that were prepared, including analyses comparing responses among different respondent groups. **Survey was processed by the consultant. The committee was presented the information on the 6-6 meeting**
6. Any records used in preparing the survey presentation shown at the June 16, 2026 community forum. **We are not in receipt of any information used in preparation for the 6-16 presentation**

Tall Timbers Contract and Project Expenditures

7-11 It is our understanding that superintendent Montini forwarded the executed contract, invoices and pertinent information regarding the tall timers contract

7. The executed contract, proposal, scope of work, amendments, change orders, extensions, and any related agreements between the Town, Board of Education, Beecher Town Building Committee, or any other public agency and Tall Timbers relating to community outreach, communications, surveys, public engagement, public meetings, website development, referendum preparation, or related services.
8. Copies of all invoices submitted by Tall Timbers and any subcontractors relating to those services.
9. Records showing all payments made to Tall Timbers to date, including payment dates and amounts.
10. Copies of any pending or unpaid invoices, purchase orders, encumbrances, or other records reflecting amounts committed but not yet paid.
11. Records reflecting the budget established for these services and any remaining available balance.

Project Communications

12. Copies of communications between members of the BRS Building Committee, non-voting liaisons, Tall Timbers, and any other project consultants concerning:

Working on putting these together, should have something for you tomorrow

- the community survey;
- public outreach and engagement activities;
- project communications strategies;
- website content;
- community forums and presentations;
- referendum planning;

- project messaging;
- frequently asked questions;
- public concerns regarding project costs, financing, taxes, renovation alternatives, project scope, or project scheduling.

For purposes of Item 12, I am happy to discuss a reasonable date range or phased production if doing so would facilitate the search and production process.

To the extent any responsive records are maintained by Tall Timbers or another contractor acting on behalf of the Committee, I request that the Committee obtain and produce those records.

If any portion of this request is unclear, I would be pleased to discuss it further. Likewise, if records can be produced on a rolling basis as they become available, that would be appreciated.

Thank you again for your attention to this request.

All the best,

Sheila McCreven

Woodbridge Town Chronicle

On Friday, July 17, 2026 at 01:36:17 PM EDT, Sheila McCreven <sheila.mccreven@gmail.com> wrote:

Hi, Marty, Lynn and Chris -- just circling back to see if more information is available related to my request?

Many thanks,
Sheila

On Thu, Jun 18, 2026 at 4:17 PM mbhalprin@aol.com <mbhalprin@aol.com> wrote:

Hello Sheila,

Lynn and I are in receipt of your recent request.

I will be out of town for the a little over a week so we will work on your requests upon my return,

Thank you,

Marty

On Thursday, June 18, 2026 at 02:00:54 PM EDT, Sheila McCreven <sheila.mccreven@gmail.com> wrote:

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4. Any records supporting or explaining the statement in the presentation that the survey results had an average margin of error of 6.3%, including calculations, assumptions, methodology, or supporting analyses.
5. Any demographic analyses of survey responses that were prepared, including analyses comparing responses among different respondent groups.
6. Any records used in preparing the survey presentation shown at the June 16, 2026 community forum.

Tall Timbers Contract and Project Expenditures

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Thank you again for your attention to this request.

All the best,

Sheila McCreven
[Woodbridge Town Chronicle](#)

4 attachments



Beecher Road School Community SurveySummary Presentation (3).xlsx
30K



Data_All_260609 (2).pdf
356K



Woodbridge Mailed Mailed in Comments (1).docx
15K



WoodbridgeSurveyResponses (1).pdf
6402K